

Village of Waldron
102 S. Main St.
Waldron, MI 49288
July 8, 2025

The 2025 July meeting was held on July 8, 2025, at the Wright-Waldron Municipal Building. President Shawn Barnhart called the meeting to order at 7 p.m. All stood to recite the Pledge of Allegiance and roll call was taken with Trustees Brian Bernath, Emil Gravelle, Allison Harwood and President Shawn Barnhart present, and trustees Dakota Potter and Stacie Shampo absent.

Public Comment

Brent Shea presented the audit for the last fiscal year to the board. There was nothing significant to report to the state and the net position had increased overall.

Clerk Casey Gravelle noted that a sealed bid had been received and should be added to the agenda. Emil Gravelle made a motion to approve the agenda with the addition. Brian Bernath supported the motion, and it carried with a voice vote.

Clerk Casey Gravelle stated she had an incomplete sentence in the sections about committee reports and suggested an amendment. Allison Harwood made a motion to approve the meeting minutes of June 10, 2025, with the amendment. Emil Gravelle supported, and it carried with a voice vote.

Reports to Council

Trustee Allison Harwood reported for Fire Board. They received 18 medical calls, 1 crash, and 1 fire assist, for a total of 20 calls in the month of May.

Street Administrator Shawn Barnhart reported for maintenance. They have been working on weekly brush pickup, mowing, spraying weeds, cleaning curbs, and marking utility lines.

Street Administrator Shawn Barnhart reported that Farrell Enterprises will begin tree work on July 10th and the S. Main Street ditch project has started. The drain had been completely plugged and collapsed in sections. Water has begun to flow, but work will continue next week. He also presented bids for work on the right-of-way at Dollar General and for the sidewalks on W Center Street. Discussion followed.

Dennis McNett reported for the water and sewer systems. He discussed the need for a tablet to work with the new GIS system for hydrant flushing and service line records. Trustee Emil Gravelle inquired about the letters sent out with the water bills. Operator McNett answered that the state required us to send those letters to the homes where the service line material were reported as unknown. All main lines to the meters are not in question. We need to inspect the lines from the meters into the homes, which he is in the process of doing.

Angie Lucas reported on utility billing.

Shawn Barnhart reported the code enforcer is on medical leave and will begin once he is released.

Emil Gravelle reported for the Planning & Zoning Commission. They reviewed the land use maps. Their next meeting is September 4, 2025, at 5 p.m.

Emil Gravelle reported he would be meeting with Shawn to discuss ordinances and would then call a committee meeting before the next monthly meeting.

Allison Harwood presented a Park Facility Rental and Refund Policy for review and approval of the board. Discussion followed.

Brian Bernath moved to approve the Park Facility Rental and Refund Policy as presented. Allison Harwood supported. It carried with a voice vote.

Treasurer Bill Hall reported on the accounts. Property tax bills have been sent. They are due on September 15, 2025.

Clerk Casey Gravelle reported that per her conversation with the village attorney all sewer backups complaints from residents should be referred to the insurance company, the transition to the new software is blocked by incompatibility with the chart of accounts, presented a quote from Ampstun for their accounting module, and explained why the bank representatives were at the meeting.

President Shawn Barnhart reported the trail cameras for the park were ordered and delivered, the need for a tablet for code enforcement, and the water service line has been replaced on S. Main St. He also presented photo transmission plans for the trail cameras.

Emil Gravelle moved to subscribe to the plan of unlimited photos for \$120 per year per camera. Allison Harwood supported and it carried with a voice vote.

Emil Gravelle moved to accept the budget modifications for the general fund. Allison Harwood supported, and it carried with a voice vote.

Account Description	Budget Amount	YTD Actual	Difference	Recom. Increase	Recom. Decrease	Revised Budget	Budget Balance
Contingency	\$29,600.00	-----	\$29,600.00	-----	\$310.00	\$29,290.00	\$29,290.00
Property Insurance-Village Property	\$11,000.00	\$11,303.87	\$(303.87)	\$310.00	-----	\$11,310.00	\$6.13

Emil Gravelle moved to accept budget modifications for the water fund. Allison Harwood supported. It carried with a voice vote.

Account Description	Budget Amount	YTD Actual	Difference	Recom. Increase	Recom. Decrease	Revised Budget	Budget Balance
Contingency	\$21,960.00	-----	\$21,960.00	-----	\$440.00	\$21,520.00	\$21,520.00
Property Insurance-Village Property	\$3,100.00	\$3,532.46	\$(432.46)	\$440.00	-----	\$3,540.00	\$7.54

Allison Harwood moved to accept the budget modifications for the sewer fund. Emil Gravelle supported. It carried with a voice vote.

Account Description	Budget Amount	YTD Actual	Difference	Recom. Increase	Recom. Decrease	Revised Budget	Budget Balance
Contingency	\$24,245.00	-----	\$24,245.00	-----	\$1,730.00	\$22,515.00	\$22,515.00
Property Insurance-Village Property	\$1,100.00	\$2,825.96	\$(1,725.96)	\$1,730.00	-----	\$2,830.00	\$4.04

Allison Harwood moved to pay the bills. Emil Gravelle supported, and it carried with voice vote.

UNFINISHED BUSINESS

A sealed bid was received before the meeting. When opened it was from Brian Bernath for the snowblower. Due to trustee absences, the bid was tabled for the next meeting.

NEW BUSINESS

Katie Mattison with WesBanco presented an account update on the village's banking and account changes and services.

Christa Lavan presented a proposal from County National Bank for the village's banking. Discussion followed.

Emil Gravelle moved to lower the target balances attached to ICS accounts to \$10,000 each. Brian Bernath supported. It carried with a voice vote.

Emil Gravelle moved to change accounts ending in 1047, 1054, and 8415 from checking to money market accounts.

Allison Harwood supported the motion, and it carried with a voice vote.

Emil Gravelle moved to give Angie Lucas restricted access to the bank accounts to use the RDC. Brian Bernath supported and it carried with a voice vote.

The floor was opened back up for public comment.

No public comment.

Allison Harwood made a motion to adjourn. Emil Gravelle supported the motion, and it carried by a voice vote. The meeting was adjourned at 8:27 p.m. until August 12, 2025.

Respectfully Submitted,

Casey Gravelle

Village Clerk

**Subject to approval at the August 12, 2025, meeting.

ACCOMMODATIONS AVAILABLE UPON REQUEST

Village of Waldron is an Equal Opportunity Provider & Employer

TTY/TTD 711